



HANCOCK  
HISTORICAL  
MUSEUM

EVENT RENTAL SPACES



## THE MUSEUM

The museum's diverse and adaptable spaces provide the perfect setting. Whether you are planning a social function, business meeting, family function or wedding, the Hancock Historical Museum is a beautiful and memorable location for your next special event.

The museum grounds are maintained with seasonal flowers and trees by Stratton Greenhouses.

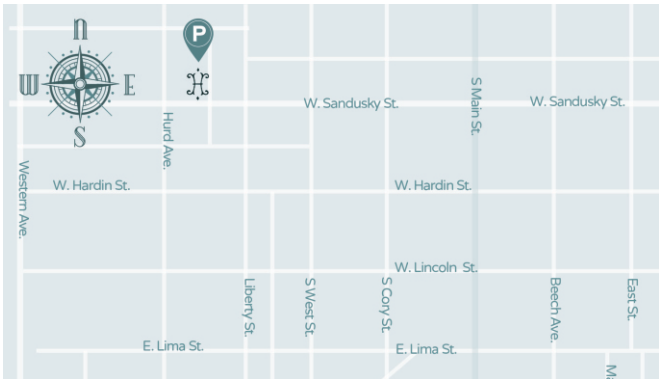
In turn, you'll be contributing to a historical legacy. Event fees support the museum's ongoing efforts to display engaging exhibits, present public educational programs, and preserve the stories, buildings, and treasures from our past and the lessons they hold for future generations.

## CONVENIENT LOCATION

Located at 422 West Sandusky Street just a few blocks from downtown, the Hancock Historical Museum is a short walk from many of Findlay's most popular establishments and venues.

## RENTAL SPACES

Give your guests a window into Hancock County's local history. Our campus houses seven facilities and private tours can be added to your event.



## RECOMMENDED VENDORS

We are pleased to present our selection of trusted professionals, available to assist in planning your event at the Hancock Historical Museum

### **Your Perfect Day**

419-283-8200

[www.yourperfectdayllc.com](http://www.yourperfectdayllc.com)

### **Bistro On Main**

419-425-4900

### **A-1 Tent Rental**

419-721-0216

[www.a1tentrentals.com](http://www.a1tentrentals.com)

## STAFFING

Museum staff will be on-site throughout your event to assist you with your event logistics. This staff is not available to set up, tear down, move inventory or assist contracted vendors during the event. Please work with your selected vendors to ensure ample working staff is scheduled for your special day.

## ADDITIONAL FEES

- Saturday Fee - \$50.00
- Table linens – \$5.50 (6 available)
- Bistro table - \$5.75 (6 available)
- We do NOT offer round table linens.
- Docent - \$25.00
- Nonprofit discounts available.

## DEPOSIT

A deposit of 25% of the base rent is required to hold your rental space upon signing the contract. The remainder of the balance is due by the day of your event.

The rental deposit will not be refunded if notice of cancellation is less than 5 days before the event. If the Hancock Historical Museum cancels due to unforeseen circumstances, the deposit will be refunded in full.

## PARKING

Parking lot and on-street parking is available.



## **MPC ENERGY AND TRANSPORTATION ANNEX & HEMINGER GARDEN**

\$250.00 FOR 4 HOURS,  
\$50.00 FOR EACH ADDITIONAL HOUR  
STANDING RECEPTION – 100+  
(INDOORS AND GARDEN)  
SEATED DINNER – 35 (INDOORS)

The newest addition to our campus is complete with three floor-to-ceiling windows that provide an ample amount of natural light. One section can be opened to flow out into the Heminger Garden. The Annex houses three rare Grant Motor Company cars and an Adams truck, the only one of its kind in the world.

Available as a stand-alone venue or as a complement to our other spaces, the beautiful Heminger Garden provides an intimate setting for smaller groups.

The exterior lighting and exposed brick wall of the old Crawford School building makes a beautiful backdrop for photographs.

## **COMMUNITY ROOM**

\$175 FOR 4 HOURS  
\$40 FOR EACH ADDITIONAL HOUR  
STANDING RECEPTION – 100+ •  
SEATED DINNER – 50

Our meeting room is complete with dimmable lights, a laptop computer for presentations or discussions with a mounted wireless projector for PowerPoint or films on a 20' x 10' projection screen. Our exhibit space, which features permanent and rotating exhibits showcasing the rich history of Findlay and Hancock County, can be easily accessed through two doors off the Community Room.

For larger groups, bistro tables may be added to the adjacent exhibit space to create additional usable space for your special event.

## **CONGRESSIONAL ROOM**

\$175 FOR 4 HOURS  
\$40 FOR EACH ADDITIONAL HOUR  
SEATED – 20

Located in the Michael G. Oxley Government Center, our Congressional Room is perfect for board meetings, presentations, working lunches and corporate retreats. Large conference tables and chairs are included and restrooms are conveniently located down the hall.

## **THE DAVIS LEARNING INSTITUTE**

\$250 FOR 4 HOURS, \$50 FOR EACH ADDITIONAL HOUR  
STANDING RECEPTION – 60+ • SEATED DINNER – 40

Through adaptive reuse, one of the oldest homes in Hancock County has been given a modern twist, perfect for retreats, workshops or intimate gatherings. This two-story home is complete with a small commercial kitchen, three handicap accessible restrooms, two large meeting spaces on the first floor with a flat screen TV and Wi-Fi capabilities, and two conference rooms upstairs. The modern furnishings, accented with original historic details, are sure to create an unforgettable event.

The Davis Learning Institute is a modern community resource, designed to foster collaboration and serve as an incubator for innovative ideas and collective impact. If your idea for an event aligns with this mission, please contact us for special pricing information. A nonprofit rate is also available.





## FRONT PORCH

\$175 FOR 4 HOURS, \$40 FOR EACH ADDITIONAL HOUR  
STANDING RECEPTION – 40 • SEATED DINNER – 40

Perfect for outdoor gatherings, the spacious front porch of the Hull-Flater house provides a historic and memorable setting for intimate events. Beautiful landscape surrounds the porch, while the house, built in 1881, makes for a striking backdrop. The adjacent gazebo may also be used for your reception table, dessert bar, or other event detail at no additional charge. Power is available in both the porch and gazebo.

The Museum is not responsible for set-up on the front porch, and tables and chairs must be rented by an outside vendor or provided by the renter. Please see our list of preferred vendors for more information. In the event of inclement weather, you may change your event location to the Museum's Community Room at no additional charge.

## CAMPUS

RENTAL BEGINS AT \$500  
COMMUNITY ROOM • EXHIBIT CENTER • HEMINGER GARDEN • FRONT PORCH

The campus, including many of our historic buildings, can be rented in its entirety for larger events such as weddings or reunions. The grounds and facilities at the Hancock Historical Museum provide a captivating backdrop to enjoy while sharing life's most significant events and creating many cherished memories. Our goal is to make your special event an enjoyable and successful experience.

We look forward to working with you!









Wedding photograph credits to Studio Seventy-Nine Photography.

## VINTAGE FURNITURE RENTAL

SOFAS/SETTEES - PRICING VARIES, BEGINNING AT \$100

CHAIRS - \$25

TRUNKS - \$25

We offer a thoughtfully curated collection of furniture and accessories for weddings, parties, private or corporate events, and styled shoots. These vintage pieces can stand alone or be combined into unique arrangements. Let us help translate your thoughts into a beautiful and original event. We have a wide variety of pieces in our collection, so if you are looking for something specific, please let us know!





422 WEST SANDUSKY STREET • FINDLAY, OHIO  
(419) 423-4433 • HANCOCKHISTORICALMUSEUM.ORG

Visit Findlay!  
Hancock County Convention & Visitors Bureau

